



MINOR BASEBALL

***KITCHENER  
MINOR BASEBALL  
ASSOCIATION***

***TIER 1 + TIER 2  
HANDBOOK  
2010***

# AAA AA HANDBOOK

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# KMBA DIRECTORY 2010

President	.....Mike Ignor	.....519-748-1524
Past President	.....Brian Thompson	.....519-576-6454
Vice President	.....Jason Laird	.....519-748-2711
Treasurer	.....Dave MacMillan	.....519-504-1579
Secretary	.....Open	
Director City League	.....Joe Tangney	.....519-744-8407
Director Tier 1	.....Ken Schilling	.....519-743-3720
Director Tier 2	.....Mark Karlsen	.....519-743-5199
Bingo Operations Manager	.....Brian Thompson	.....519-576-6454
Equipment Manager	.....Ken Schilling	.....519-743-3720
Marketing Manager	.....Tracey Beirness	.....519-570-0932
Web Site Manager	.....Frank Tremblay	.....519-741-9999
Sponsorship Chairman	.....Jennifer Karlsen	.....519-743-5199
KMBA Office	.....Carol Sitko	.....519-741-9999

## Notes:

1. The KMBA office is open Monday to Friday from 10am to 1pm from March 1st to July 31st each year. Also, please feel free to call the office and leave a message anytime and Carol will gladly return your call. Or, you may e-mail the office at [kmba@kmba.ca](mailto:kmba@kmba.ca) and someone will respond as soon as possible.
2. Please visit the KMBA website at [www.kmba.ca](http://www.kmba.ca) for all the latest baseball news. Please e-mail [Webmaster@kmba.ca](mailto:Webmaster@kmba.ca) with questions or comments about our website.
3. The office address is 26 Elm Street, Kitchener, Ontario, N2G 2G4 and the fax number is 519-342-1094.
4. Coaches – call Ken Schilling to arrange a time to exchange equipment.
5. Please email [Webmaster@kmba.ca](mailto:Webmaster@kmba.ca) with your team’s tournament results and highlights and we’ll get them posted on the KMBA website.
6. Please visit the ICBA website at [www.icba.ca](http://www.icba.ca) for regular season game results and league standings.

# **THE INTERCOUNTY BASEBALL ASSOCIATION (ICBA)**

KMBA is a proud and long-standing member of the Intercounty Baseball Association (ICBA). The ICBA was established in 1919 and is one of the longest running sports associations in Ontario. Other members of the ICBA are Waterloo, Cambridge, Guelph, Brantford, Stratford, Woodstock and Paris. Not all of the members field teams at every age group and division, so your team may or may not play against teams from each of these cities.

In order to provide better competition and a variety of teams to play against, the ICBA will partner with other baseball associations. For the coming season, Hamilton and the London Badgers will be fielding teams in most divisions at the Tier 1 level. The Southern Counties Baseball Association (SCBA) will field Tier 2 teams from such cities like Port Dover, Simcoe and Tillsonburg.

The ICBA is an affiliate of The Ontario Baseball Association (OBA - also called Baseball Ontario), the governing body for baseball in Ontario.

# IMPORTANT DATES FOR THE 2010 SEASON

- February 21 Winter Clinic 2010 begins, going Sunday nights for 6 weeks
- March 1 KMBA office opens for the 2010 season - Carol @ 519-741-9999
- April 21 ICBA Tier 1 and Tier 2 coaches meeting in Brantford
- TBA Individual pictures for all Bantam and Midget teams
- May 3 Play Ball!! Most teams begin their schedule the week of May 3rd
- May 15 Last day for team rosters to be submitted to the ICBA  
Coaches: submit a copy of your approved OBA roster to the KMBA office
- May 16 Blue Jays Clinic at Breithaupt Park
- May 21 Elmira Poultry fundraiser sales summary sheets due back to KMBA office
- June 7 Chicken distribution at 173 Washburn Drive, Kitchener 5:00 to 7:00pm
- June 30 Last day to make changes to team rosters
- June 30 All Tier 1 and 2 teams decide on classification for 2010 OBA qualifiers
- July 5 to 9 Panther Baseball School
- July 12 to 16 Panther Baseball School
- July 31 Last day KMBA office is open regular office hours
- July 30  
to Aug. 2 Elimination tournaments for Major Peewee, Major Bantam, Major Midget
- Aug. 13 to 15 All divisions OBA qualifying tournaments or 2 out of 3 series  
May start anytime after August 12th if 2 out of 3 series
- Aug. 20 to 22 ICBA play-off/championship tournaments for all Bantam and Midget Tier 1 and 2  
KMBA hosting Minor Bantam Tier 1 and Major Midget Tier 2
- Aug. 27 to 29 Midget OBA tournaments
- Aug. 27 to 29 ICBA play-off/championship tournaments – Rookie Ball thru Peewee Tier 1 and 2
- Sept. 3 to 6 OBA tournaments for all divisions except Midget  
KMBA is hosting Junior and Senior Rookie Ball AAA
- Sept.10 to 12 Rain weekend for ICBA play-off/championship tournaments
- October Coaches appreciation night – details to be announced
- November 9 KMBA Annual General Meeting 7:30pm at Budd Park Conference Room
- November 10 ICBA Annual General Meeting 6:30pm in Waterloo

# KMBA TOURNAMENTS FOR THE 2010 SEASON

For the 2010 season, KMBA will be hosting the following tournaments. Come on out and watch some exciting baseball action and cheer on your fellow KMBA players.

**August 20 to 22 Major Midget Tier 2 ICBA Play-off/Championship Tournament at Breithaupt Park, Lions Park and Jack Couch Park**

**August 20 to 22 Minor Bantam Tier 1 ICBA Play-off/Championship Tournament at Breithaupt Park and Lions Park**

Every year the play-off tournaments are split up among the members of the ICBA and this year we'll be hosting the Major Midget Tier 2 teams and the Minor Bantam Tier 1 teams as they battle for the right to be called ICBA champion.

**September 3 to 6 Junior and Senior Rookie Ball AAA OBA Tournaments at Hallman Ballyard**

For the past several years KMBA has successfully hosted the Senior Rookie Ball OBA tournament on the Labour Day weekend. This year, KMBA is pleased to add the Junior Rookie Ball OBA tournament to an already exciting weekend of baseball. Action for both tournaments will start on the Friday night, with the championship games going sometime on the Sunday afternoon or Monday.

# KMBA BASEBALL CLINICS

## **KMBA Winter Clinic:**

Every year in late winter, KMBA runs a winter baseball clinic designed to improve the skills of our players and get them ready for the upcoming season. The clinic is open to both House League and Tier 1 and 2 players from Rookie ball to Major Bantam, with special focus on the continued development of the all-important fundamental skills of baseball.

Our 12th annual clinic was another great success! In 2010, the clinic ran on 6 consecutive Sunday nights at the Conestoga College Gym, starting on February 21st. The House League session ran from 6 to 7:20pm and the Tier 1 and 2 session ran from 7:30 to 8:55pm. All player participants worked hard to improve their skills and should be ready for another great season of baseball.

New starting in 2011: The clinic is going to start after March break.

Look for the 2011 winter clinic details by visiting our web site, [www.kmba.ca](http://www.kmba.ca), in December.

## **Blue Jays Clinic 2010:**

The Toronto Blue Jays are teaming up with Kitchener Minor Baseball Association to bring young players the opportunity to participate in an Instructional Baseball Camp. The Toronto Blue Jay's instructors will focus on fundamentals and fun. Each participant will receive a Toronto Blue Jays hat and t-shirt. The 2010 clinic date is May 16th.

For all the details and how to register, please visit our web site, [www.kmba.ca](http://www.kmba.ca)

## **Panthers Summer Baseball School 2010:**

Each summer Ken Schilling and Mike Ignor provide baseball instruction and fun for players aged 8 to 15 years. For 2010, the baseball school runs daily, July 5th to 9th and July 12th to 16th, from 9:00am to 3:00pm, with supervision from 8:30am to 3:30pm. Family and team discounts are available.

For all the details and how to register, please visit our website, [www.kmba.ca](http://www.kmba.ca).

# FEES AND FUNDRAISING

The Tier 1 and 2 fee for the 2010 season is \$195. This fee, along with the KMBA registration fee you paid, is used to pay for umpires and diamonds (we have to pay the City of Kitchener diamond fees for both games and practices); to purchase baseballs and new equipment; and to pay for league registration and tournament fees. As part of these fees, each team may enter a maximum of 4 tournaments per year, including Elimination tournaments. Elimination tournaments are only available at the Major Peewee, Major Bantam and Major Midget divisions. In addition, KMBA will cover the fees for OBA tournaments on Labour Day Weekend, if your team qualifies, and the ICBA play-off/championship tournament for your division.

KMBA bingo's continue to be the major fundraiser for our Tier 1 and 2 programs.

Our other major fundraiser for 2010 will be selling the Elmira Poultry chicken. This is not only an excellent opportunity to help KMBA raise additional funds to help offset the costs of running the Tier 1 and 2 programs, but also an excellent way for teams to raise funds to help offset their team budget.

## **Continuing in 2010: KMBA will split the profits 50/50**

- For every box of chicken that your team sells, your team will receive \$2.50 and KMBA will receive \$2.50

This is a great way to help KMBA and to raise funds to help offset your team budget. Each and every team is required to participate. Your team will receive their share of the profit from KMBA within 30 days of the chicken delivery. Please see below for all the details regarding the 2010 Elmira Poultry Chicken fundraiser.

## **Team Program for Bantams and Midgets**

The Team Program will be the same format as last year and will include all of our Bantam and Midget Tier 1 and 2 teams. The program will continue to be a yearbook format and it will include a team picture of each of our Bantam and Midget teams, as well as individual pictures and profiles of each player. Dates and times will be advised for the individual player pictures for the program. Each team will be responsible for getting their own team picture taken and the cost of the program will be shared by the teams involved. Remember to include the cost of getting your team picture taken and your share of the program cost, in your team budget.

Please remember, all team fundraising must be done under the umbrella of KMBA.

# **2010 ELMIRA POULTRY CHICKEN FUNDRAISER**

1. The fundraiser sales summary sheet needs to be completed and returned to the KMBA office with cheque payments, no later than May 21, 2010.
2. The chicken distribution will take place on June 7th at 173 Washburn Drive, Kitchener from 5 to 7pm.
3. All cheques should be made out to Kitchener Minor Baseball Association or KMBA.
4. No post-dated cheques can be accepted. Any NSF cheques will carry the standard \$25.00 surcharge.
5. Each team will receive \$2.50 for each box of chicken they sell to help offset team budget costs. Each team will receive this money within 30 days of the chicken distribution. Each coach must supply their team's bank account information when submitting the orders.
6. Please remember that it is essential that the chicken you sell is picked up on the date specified above.

**Good luck with your selling efforts and thanks for supporting KMBA!!**

# TEAM BUDGET GUIDELINES

Each team will determine, through consensus, the need for a team budget, how much the budget will be and what the budget will be used for. The team budget should be drawn up and approved by the coaches and parents at a team meeting as early as possible in the season. A copy of the budget must be submitted to the KMBA office no later than May 30, 2010. A KMBA executive member is available, upon request through the KMBA office, to attend the team meeting to answer any questions about the upcoming season.

A parent volunteer is needed to act as team treasurer. Please see sample team budget on the next page.

KMBA requires the following team budget guidelines be adhered to:

- All team funds must be deposited in a bank account in **the team's name**, set up solely for this purpose. Some banks require an official letter from KMBA indicating that the team is a member of the KMBA organization. If you require such a letter, please contact the KMBA office. The bank account should be closed at the end of the baseball season and any leftover funds should be distributed back to the parents. **No funds should be carried over to the next baseball season.**
- All cheque disbursements should be signed by 2 people – the team treasurer and one coach or the team treasurer and one other parent (but definitely NOT two coaches).
- The team treasurer should provide a monthly budget report to all parents and coaches.

Please note that any equipment purchased with team budget funds becomes the property of that team/age group/KMBA and will stay with that team/age group/KMBA as they move up the divisions. This equipment should be handed in by the coach to KMBA at the end of the baseball season so that it can be inventoried. KMBA will ensure that it goes back to the correct team/age group the next year.

## SAMPLE BUDGET

### Kitchener A's Major Peewee AAA

#### Baseball Budget 2001

##### Receipts:

Parents 12 x \$100	\$1,200.00	
Sponsors	180.00	
Total Receipts		\$1,380.00

##### Disbursements:

Bats	\$500.00	
Plaques w/ team picture for players	400.00	
Year-end party	480.00	
Total Disbursements		\$1,380.00

# COACHES CODE OF CONDUCT

*I pledge to place the emotional and physical well-being of my players ahead of any personal desire to win.*

*I will always keep the players best interest at heart and will do my best to teach them, through a positive attitude, the skills of baseball and sportsmanship.*

*I will always strive to maximize the individual potential of each player and will provide an equal opportunity to all participants.*

*I will do my best to provide a safe and secure playing facility and create an enjoyable atmosphere.*

*I will develop a team spirit and encourage players to support one another.*

*I will remember to treat each player as an individual, remembering the large spread of emotional and physical development in the same group.*

*I promise to review and practice the necessary first aid principles needed to treat injuries of my players.*

*I will advise my players of the KMBA Player Code of Conduct.*

*I will do my best to organize practices that are fun and challenging for all my players.*

*I will ensure that I am knowledgeable in all rules and regulations pertaining to the baseball league in which my team will be playing.*

*I will use those coaching techniques appropriate for each of the baseball skills I teach.*

*I will remember that I am a youth coach and the game is for the children and not for the adults.*

# PLAYERS CODE OF CONDUCT

*I pledge to have a positive attitude and be responsible for my actions and participation in the Kitchener Minor Baseball Association.*

*I will encourage good sportsmanship from fellow players, coaches, umpires and parents at every game and practice.*

*I will attend every practice, game and event that is reasonably possible and notify my coach prior to the practice, game or event, if I am unable to attend.*

*I will do my best to listen and learn from my coaches.*

*I will treat my coaches, teammates, opponents and umpires with respect, regardless of race, sex, creed or abilities, and I will expect to be treated the same.*

*I deserve to have fun during my baseball experience and will alert parents or coaches if it stops being fun.*

*I deserve to play in an alcohol and drug free environment and expect adults to respect my wish.*

*I will not swear.*

*I will respect the decisions of the officials and will not argue with the umpires.*

*I will encourage my parents to be involved with my team in some capacity as it is important to me.*

*I will remember that baseball is an opportunity to learn and to have fun.*

# HOW TO BE A FAN

It is the goal of the Kitchener Minor Baseball Association (KMBA) to provide a safe and secure environment for our players, umpires and coaches, free of any demeaning or abusive behaviour, verbal or otherwise, on the part of spectators at the ballpark.

"As adults, we have a responsibility to protect our young people from any abusive and damaging behaviour and to provide them with a safe environment in which to develop their skills and build their self-confidence."

The cities of Kitchener and Waterloo have implemented a BEHAVIOUR MANAGEMENT POLICY (June 1999) to encourage appropriate behaviour and activities in all Parks and Recreation facilities. Behaviour and activities that obstruct or hinder the rights of others to use and enjoy Recreation & Leisure Services (Wat) / Parks and Recreation Department (Kit) facilities is unacceptable and prohibited.

The Executive of KMBA has assured its players, coaches, and umpires that it will provide them with an environment at the ball park that is safe and secure so that they can carry out their duties and responsibilities in the manner in which they have been trained.

## **Inappropriate Behaviour at a KMBA Baseball Game**

- Shouting any demeaning, rude or abusive comments at a player, coach or umpire
- Intimidating or threatening a player, coach or umpire
- Directing sarcastic remarks towards a player, coach or umpire
- Harassing an umpire over his/her calls behind the plate or on the bases
- Using excessive and foul language that disrupts the enjoyment of the game for fans and participants
- Making loud comments or reacting in a manner that undermines the decisions and authority of a coach or umpire
- Gathering in cliques to criticize a coach or umpire in order to undermine his/her authority
- Engaging in verbal or physical conflicts with other parents or fans

## **Tobacco Products**

No tobacco products are to be used on or near the playing field by any player, coach or umpire.

## **Alcohol Products**

No alcohol products are to be consumed immediately before any game. No alcohol products are permitted at or near the parks at any time.

Violations will mean immediate ejection from the game and the park as well as further discipline by KMBA.

## **Enforcement steps:**

1. The offending party will be told by a KMBA executive member, a convenor, or a coach of the teams involved, that their behaviour is not acceptable and must stop immediately.
2. If the party does not stop the behaviour, they will be asked to leave the facility.
3. If the party refuses to leave, the Official will call the police.

## **Consequences:**

Anyone who commits inappropriate and prohibited behaviour or activity under Article III Sections ii, iii and iv may **"be ejected from the facility immediately and prohibited from returning to a program or event for a period of time."**

The Head Coach on each team is responsible for the behaviour of the spectators associated with his or her team.

Rude behaviour ruins the game for everyone - as a caring parent, please encourage the fans on your team to be supportive and positive and help us to protect our young people from any abusive behaviour!

Have a concern and need someone to talk to? Simply call the KMBA Office, Office Hours 10:00 a.m. — 1:00 p.m., 741-9999.

***Have realistic expectations for our young players and umpires - commitment, teamwork, making friends, and gaining self-confidence are the important skills we are trying to teach.***

# VOLUNTEERS ARE ALWAYS NEEDED!!

Volunteers are always needed and very much appreciated. The more parents that take an active role in their team, the easier and more enjoyable it is for everyone.

Each coaching staff will organize and lead their team a little differently, but the following will give you an idea of how you can become involved and help out your team.

## **Business Manager:**

This role will help the coaching staff immensely. The business manager will work closely with the coaching staff to ensure all administrative off-field duties for the team are handled as effectively and efficiently as possible. The business manager will act as the communications liason between the coaching staff and the parents to ensure everyone is well informed and up-to-date. Exact duties of this role may vary from team to team, depending on the coaching staff, but could include things like organizing the parents meeting, handing out and collecting the fundraiser forms and communicating schedule changes. This is a key role that will enable the coaches to focus on what they do best – the on-field activities and coaching our kids.

## **Treasurer:**

Most teams will decide to have a team budget to cover additional costs such as purchasing extra baseball bats or a batting practice net. The treasurer is responsible for managing the team's budget. Duties will include setting up the team's bank account and handling all subsequent deposits and disbursements to and from the account. Information about team budgets can be found under the team budget guidelines of this handbook.

## **Paid Bingo Helpers:**

As mentioned in the Fees and Fundraising section of this handbook, KMBA is looking for responsible parents willing to help out and assist at one or more bingo. The helpers will be paid \$25 per bingo for their efforts. Please contact Brian Thompson at 519-576-6454 for bingo dates and times. It's easy and fun and only takes up a few hours of your time. Paid helpers are determined at the discretion of KMBA.

In addition to the above volunteer roles, each team is also always looking for parents to help with scorekeeping and other tasks. Please get involved and help out. It's important to your child and you'll be glad you did!

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FAX: 519-698-2052

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